



VILLAGE OF  
**SOUTH CHICAGO HEIGHTS**  
BOARD OF TRUSTEES  
REGULAR MEETING MINUTES



**MARCH 16, 2020**

Regular meeting was held on Monday, March 16, 2020, at the Village Hall, 3317 Chicago Road, South Chicago Heights, Illinois. Mayor Terry Matthews called the meeting to order at 7:00 p.m. and the Pledge of Allegiance followed. Mayor Matthews requested the Village Clerk, Catherine Linan, to call the roll. The following were present:

Terry Matthews	Village President		
Catherine Linan	Village Clerk	Mark Martin	Public Works
Matt Welch	Attorney	Chad Vlietstra	Fire Chief
Sally Marrufo	Trustee	Bill Joyce	Police Chief
Eric Stanton	Trustee	Nick Goncher	Building Director
Tracy Bosco	Trustee	John Dolasinski	Treasurer
Eugene Fazzini	Trustee	Nora Gomez	Village Administrator
John Ross	Trustee		
Terry Fiorenzo	Trustee		

**APPROVAL OF MEETING MINUTES:** Trustee Marrufo motioned to approve the Regular Board of Trustee meeting minutes of March 2, 2020, seconded by Trustee Bosco. There being no further discussion, the roll call vote being:

Ayes: Eugene Fazzini, Terry Fiorenzo, Eric Stanton, Sally Marrufo, Tracy Bosco, & John Ross.

Nays: None.

Abstain: None.

Absent: None.

Motion carried 6 to 0.

**APPROVAL OF COMMITTEE OF THE WHOLE MEETING MINUTES:** Trustee Marrufo motioned to approve the Committee of the Whole meeting minutes of March 2, 2020, seconded by Trustee Bosco. There being no further discussion, the roll call vote being:

Ayes: Eugene Fazzini, Terry Fiorenzo, Eric Stanton, Sally Marrufo, Tracy Bosco, & John Ross.

Nays: None.

Abstain: None.

Absent: None.

Motion carried 6 to 0.

**AUDIENCE PARTICIPATION:** Mr. Keith Harris owner of 137-139 W 27<sup>th</sup> Street stated that he attended the Crime Free seminar and wanted to inform the Village Board of his concerns with the annual increase of 300% in fees for his 24-unit building. Mr. Harris stated that his property was for low-income residents and that the 300% increase was too large.

Mr. Vic Sweetwood of 300 blk of Cappelletti addressed the Board regarding Flood Brothers leaving garbage cans in front of driveways instead of returning them to the parkway. Mayor Matthews asked Administrator Gomez to contact Flood Brothers.

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**APPROVAL OF BILL LIST:** Trustee Bosco motioned to approve the bill list of March 16, 2020, seconded by Trustee Marrufo. There being no further discussion, the roll call vote being:

Ayes: Eugene Fazzini, Terry Fiorenzo, Eric Stanton, Sally Marrufo, Tracy Bosco, & John Ross.

Nays: None.

Abstain: None.

Absent: None.

Motion carried 6 to 0.

## **TRUSTEE/COMMITTEE REPORTS:**

Village Administrator Gomez stated that 2020 Community Development Block Grant application has been submitted.

Fire Chief Vlietstra summarized an update to the Covid-19. Chief Vlietstra updated the board on the number of cases detected, new dispatch protocols, and tracking additional expenses during this outbreak.

Police Chief Joyce stated that he has discussed with MABAS and ILETSB policy and procedures on police personnel assisting with calls for ambulance services. Chief Joyce updated the Board on procedures handling a prisoner with Covid-19 symptoms.

Public Works Director Martin stated that his department suspended work orders for water meter issues, water shut offs, and other water related issues. Director Martin stated that his department was cleaning all equipment.

**OLD BUSINESS:** None.

## **NEW BUSINESS:**

**RESOLUTION 2020-R-6: A RESOLUTION SUPPORTING A CLASS 8 CLASSIFICATION FOR CERTAIN PROPERTY WITHIN THE VILLAGE OF SOUTH CHICAGO HEIGHTS 3220 EAST END AVENUE, SOUTH CHICAGO HEIGHTS PIN NO. 32-33-101-037:** Mayor Matthews presented the resolution. Trustee Fiorenzo motioned to approve the resolution, seconded by Trustee Stanton.

There being no further discussion, the roll call vote being:

Ayes: Eugene Fazzini, Terry Fiorenzo, Eric Stanton, Sally Marrufo, Tracy Bosco, & John Ross.

Nays: None.

Abstain: None.

Absent: None.

Motion carried 6 to 0.

**RESOLUTION 2020-R-7: A RESOLUTION SUPPORTING A CLASS 8 CLASSIFICATION RENEWAL FOR CERTAIN PROPERTY WITHIN THE VILLAGE OF SOUTH CHICAGO HEIGHTS 79 E. 34<sup>TH</sup> STREET, SOUTH CHICAGO HEIGHTS PIN NO. 32-33-102-022:** Mayor Matthews presented the resolution. Trustee Ross motioned to approve the resolution, seconded by Trustee Bosco.

There being no further discussion, the roll call vote being:

Ayes: Eugene Fazzini, Terry Fiorenzo, Eric Stanton, Sally Marrufo, Tracy Bosco, & John Ross.

Nays: None.

Abstain: None.

Absent: None.

Motion carried 6 to 0.

**RESOLUTION 2020-R-8: A RESOLUTION OF THE VILLAGE OF SOUTH CHICAGO HEIGHTS, COOK COUNTY, ILLINOIS, SUPPORTING A CLASS 8 (TEERM) REAL ESTATE TAX ASSESSMENT CLASSIFICATION APPLICATION BY WILKINS TRUCK SALES LLC LOCATED AT**

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**3280 EAST END AVENUE WITHIN THE VILLAGE:** Mayor Matthews presented the resolution. Trustee Fiorenzo motioned to approve the resolution, seconded by Trustee Stanton. There being no further discussion, the roll call vote being:

Ayes: Eugene Fazzini, Terry Fiorenzo, Eric Stanton, Sally Marrufo, Tracy Bosco, & John Ross.

Nays: None.

Abstain: None.

Absent: None.

Motion carried 6 to 0.

**RESOLUTION 2020-R-9: A RESOLUTION OF THE VILLAGE OF SOUTH CHICAGO HEIGHTS, COOK COUNTY, ILLINOIS, AUTHORIZING AND APPROVING AN AGREEMENT BY AND BETWEEN THE VILLAGE AND VIOLATIONS PAYMENT.COM, INC. FOR ADMINISTRATIVE ADJUDICATION PAYMENT SERVICES:** Mayor Matthews presented the resolution. Trustee Fazzini motioned to approve the resolution, seconded by Trustee Ross. There being no further discussion, the roll call vote being:

Ayes: Eugene Fazzini, Terry Fiorenzo, Eric Stanton, Sally Marrufo, Tracy Bosco, & John Ross.

Nays: None.

Abstain: None.

Absent: None.

Motion carried 6 to 0.

**APPROVAL – SERVICE RENTAL AGREEMENT BETWEEN VSCH AND LEGACY FIRE**

**APPARATUS:** Mayor Matthews presented the agreement. Trustee Bosco motioned to approve the agreement, seconded by Trustee Fazzini. There being no further discussion, the roll call vote being:

Ayes: Eugene Fazzini, Terry Fiorenzo, Eric Stanton, Sally Marrufo, Tracy Bosco, & John Ross.

Nays: None.

Abstain: None.

Absent: None.

Motion carried 6 to 0.

**APPROVAL – AGREEMENT FOR USE OF LEXIPOL SUBSCRIPTION MATERIAL:** Mayor Matthews presented the agreement. Chief Joyce summarized the Lexipol services they offer on policies, procedures, and training. Trustee Stanton motioned to approve the agreement, seconded by Trustee Fazzini. There being no further discussion, the roll call vote being:

Ayes: Eugene Fazzini, Terry Fiorenzo, Eric Stanton, Sally Marrufo, Tracy Bosco, & John Ross.

Nays: None.

Abstain: None.

Absent: None.

Motion carried 6 to 0.

**ORDINANCE 2020-ORD-10: AN ORDINANCE OF THE VILLAGE OF SOUTH CHICAGO HEIGHTS, COOK COUNTY, ILLINOIS, AMENDING CHAPTER 2 OF THE CODE OF ORDINANCES OF THE VILLAGE OF SOUTH CHICAGO HEIGHTS RELATED TO ADMINISTRATIVE CODE**

**HEARINGS:** Mayor Matthews presented the ordinance. Trustee Ross motioned to approve the resolution, seconded by Trustee Bosco. There being no further discussion, the roll call vote being:

Ayes: Eugene Fazzini, Terry Fiorenzo, Eric Stanton, Sally Marrufo, Tracy Bosco, & John Ross.

Nays: None.

Abstain: None.

Absent: None.

Motion carried 6 to 0.

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**ORDINANCE 2020-ORD-11: AN ORDINANCE OF THE VILLAGE OF SOUTH CHICAGO HEIGHTS, COOK COUNTY, ILLINOIS, AMENDING CHAPTER 14 OF THE CODE OF ORDINANCES OF THE VILLAGE OF SOUTH CHICAGO HEIGHTS RELATED TO SALE OF BUILDING TRANSFER CERTIFICATE:**

Mayor Matthews presented the ordinance. Trustee Stanton motioned to approve the resolution, seconded by Trustee Fazzini. There being no further discussion, the roll call vote being:

Ayes: Eugene Fazzini, Terry Fiorenzo, Eric Stanton, Sally Marrufo, Tracy Bosco, & John Ross.

Nays: None.

Abstain: None.

Absent: None.

Motion carried 6 to 0.

**BUSINESS LICENSES** – Contract Carriers Inc. at 3220 East End Avenue. Mayor Matthews stated that this company has contract for purchase of 3220 East End Avenue and asked the Board if they had any questions. Mayor Matthews stated that once they complete building and fire inspections a license could be issued.

Josh Wilkens located at 3280 East End Avenue explained his business. Director Goncher stated that the building has received an occupancy permit. Mayor Matthews wished them luck and stated a license could be issued.

**MAYOR:** Mayor Matthews read a note from Janet Sterks complimenting the public works department for filling holes in alley with stone within 24 hours after filing a complaint. He stated that it is nice to hear good things. Mayor Matthews stated that because of Covid-19 outbreak the Community Nutrition Network has cancelled serving lunch but was still providing curb side lunches and he stated that all Senior Center rentals have been cancelled as well. Mayor Matthews stated that inspections and DPW work orders have been suspended.

**ADJOURN TO CLOSED SESSION AT 7:46 P.M. FOR PERSONNEL 5ILCS 120/2 (C) (1 & 2):**

Trustee Bosco motioned to adjourn to closed session, seconded by Trustee Stanton. There being no further discussion, the roll call vote being:

Ayes: Eugene Fazzini, Terry Fiorenzo, Eric Stanton, Sally Marrufo, Tracy Bosco, & John Ross.

Nays: None.

Abstain: None.

Absent: None.

Motion carried 6 to 0.

**RECONVENE FROM CLOSED SESSION AT 8:06 P.M.** Trustee Stanton motioned to reconvene, seconded by Trustee Fiorenzo. There being no further discussion, the voice roll call vote being:

All Ayes: Motion carried 6 to 0.

**ADJOURNMENT:** With nothing further to discuss, Trustee Bosco motioned to adjourn the Regular Board of Trustee meeting, seconded by Trustee Stanton. On a voice vote, all ayes, no nays; the motion so ordered. Meeting adjourned at 7:25 p.m.



Catherine Linan, Village Clerk



Dated