



*VILLAGE OF*  
**SOUTH CHICAGO HEIGHTS**  
**BOARD OF TRUSTEES**  
**REGULAR MEETING MINUTES**



**MONDAY, OCTOBER 2, 2023**

Regular meeting was held on Monday, October 2, 2023, at the Village Hall, 3317 Chicago Road, South Chicago Heights, Illinois. Mayor Matthews called the meeting to order at 7:00 p.m. and the Pledge of Allegiance followed. Mayor Matthews requested Clerk Linan to call roll. The following were present:

Terry Matthews	Mayor	John Ross	Trustee
Maryclare Touhy	Attorney	John Dolasinski	Treasurer
Catherine Linan	Village Clerk	William Joyce	Police Chief
Terry Fiorenzo	Trustee	Chad Vlietstra	Fire Chief
Eric Stanton	Trustee	Nora Gomez	Administrator
Rose Ann Diederich	Trustee	Mark Martin	DPW Director
Tracy Bosco	Trustee	Nick Goncher	Bldg. Director
Sally Marrufo	Trustee	Jake Kozinski	Acting Deputy Chief

Deputy Chief Byrnes was absent.

**APPROVAL OF MEETING MINUTES:** Mayor Matthews presented the minutes of the Regular Board of Trustees meeting for September 18, 2023. Trustee Marrufo motioned to approve the Regular Board of Trustees meeting minutes of September 18, 2023, seconded by Trustee Bosco. There being no further discussion, the roll call vote being:

Ayes: Terry Fiorenzo, Eric Stanton, Sally Marrufo, Tracy Bosco, John Ross, & Rose Ann Diederich.

Nays: None.

Abstain: None

Absent: None.

Motion carried 6 to 0.

**APPROVAL OF MEETING MINUTES:** Mayor Matthews presented the minutes of the Committee of the Whole meeting for September 18, 2023. Trustee Marrufo motioned to approve the Committee of the Whole meeting minutes of September 18, 2023, seconded by Trustee Diederich. There being no further discussion, the roll call vote being:

Ayes: Terry Fiorenzo, Eric Stanton, Sally Marrufo, Tracy Bosco, John Ross, & Rose Ann Diederich.

Nays: None.

Abstain: None.

Absent: None.

Motion carried 6 to 0.

**PUBLIC COMMENT:** None.

**APPOINTMENTS – PART-TIME OFFICERS ALEX BABU, CHRISTIAN CHANDLER AND SERGIO GARCIA:** Mayor Matthews asked Chief Joyce to explain. Chief Joyce read their work and

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education background on all three officers. Clerk Linan swore in Alex Babu, Christian Chandler, and Sergio Garcia.

**APPROVAL OF THE MANUAL CHECK LIST OF SEPTEMBER 30, 2023:** Mayor Matthews presented the manual check list of September 30, 2023. Trustee Marrufo motioned to approve the manual check list of September 30, 2023, seconded by Trustee Bosco. There being no further discussion, the roll call vote being:

Ayes: Terry Fiorenzo, Eric Stanton, Sally Marrufo, Tracy Bosco, John Ross, & Rose Ann Diederich.

Nays: None.

Abstain: None.

Absent: None.

Motion carried 6 to 0.

**APPROVAL OF THE BILL LIST OF OCTOBER 2, 2023:** Mayor Matthews presented the bill list of October 2, 2023. Trustee Marrufo motioned to approve the bill list of October 2, 2023, seconded by Trustee Diederich. There being no further discussion, the roll call vote being:

Ayes: Terry Fiorenzo, Eric Stanton, Sally Marrufo, Tracy Bosco, John Ross, & Rose Ann Diederich.

Nays: None.

Abstain: None.

Absent: None.

Motion carried 6 to 0.

### **TRUSTEE/COMMITTEE REPORTS:**

Administrator Gomez stated that she spoke with Homewood Disposal and will have an update for the next meeting.

Administrator Gomez stated appraisals were received for 129-133 34<sup>th</sup> Street for \$55,000.00; 2719 Chicago Road with the parking lot appraised at \$190,000.00 and 2730 Chicago Road was \$18,000.00.

Administrator Gomez stated that the postcards for the lead service line project have been mailed.

Treasurer Dolasinski stated that Cook County posted the preliminary 2022 tax levy and that tax bills are scheduled to be mailed 11/1/2023 with a due date of 12/1/2023. Treasurer Dolasinski stated that the village should receive almost all of the amount levied. He explained that the overall EAV was reduced 1.6% from prior year, despite several triennial reassessments the overall EAV is 11% less than in 2011. He stated this will impact the Village's ability to levy sufficient property taxes to meet its needs in the future.

Fire Chief Vlietstra stated that in the month of September they responded to 159 calls for service 108 were EMS and 51 were fire related. Fire Chief reminded everyone the Open House would be October 13<sup>th</sup> from 5:30 pm to 7:30 pm and that they would have vendors paramedic helicopter and a basic CPR class.

Police Chief Joyce stated that they answered 574 calls for police service in September. Chief Joyce summarized that officers Lagunas, Casino, and Hamilton will be granted Life Saving awards on October 16<sup>th</sup> during an awards ceremony held by the SSACC.

Public works Director Martin stated that since January 1, 2023, his department repaired 21 water main breaks, 4 valve replacements, 1 valve repair, one valve termination, one B-Box replacement, 4 service line replacements, 2 service line repairs, 3 service line disconnects, 2 sanitary sewer repairs,

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3 storm sewer repairs, 1 storm sewer replacements, 4 sanitary camera inspections, 4 fire hydrant replacements, 1 fire hydrant termination, 27 sanitary jet and storm vac, and 1 guardrail repairs.

**OLD BUSINESS:** Mayor Matthews asked Director Goncher the status on proposals for the repairs needed at the Purple Heart building. Director Goncher stated that he is working on them.

### **NEW BUSINESS:**

**RESOLUTION 2023-R-40: A RESOLUTION OF THE VILLAGE OF SOUTH CHICAGO HEIGHTS, COOK COUNTY, ILLINOIS, AUTHORIZING AND APPROVING THE QUOTE FROM AMERICAN HOLIDAY LIGHTS FOR EQUIPMENT AND SERVICES RELATED TO THE INSTALLATION OF HOLIDAY LIGHTS:** Mayor Matthews presented the resolution. Trustee Stanton motioned to approve this resolution, seconded by Trustee Marrufo. There being no further discussion, the roll call vote being:

Ayes: Terry Fiorenzo, Eric Stanton, Sally Marrufo, Tracy Bosco, John Ross, & Rose Ann Diederich.

Nays: None.

Abstain: None.

Absent: None.

Motion carried 6 to 0.

**RESOLUTION 2023-R-41: A RESOLUTION OF THE VILLAGE OF SOUTH CHICAGO HEIGHTS, COOK COUNTY, ILLINOIS ADOPTING AN EMPLOYEE HANDBOOK FOR THE VILLAGE OF SOUTH CHICAGO HEIGHTS:** Mayor Matthews presented the resolution. Trustee Diederich motioned to approve this resolution, seconded by Trustee Ross. There being no further discussion, the roll call vote being:

Ayes: Terry Fiorenzo, Eric Stanton, Sally Marrufo, Tracy Bosco, John Ross, & Rose Ann Diederich.

Nays: None.

Abstain: None.

Absent: None.


Motion carried 6 to 0.

**BUSINESS LICENSES** – Mr. Jermey Brown of Mii Car Wash and detail located at 3211 Holeman Ave. and Joshua Hill of Jh2 Construction LLC Located at 3211 Holeman. Mr. Joshua Hill was present and explained how they were going to divide the space. He stated that his storage would be construction material like ladders and scaffolding. Discussion ensued amongst the board regarding having 2 businesses in one location. Mayor Matthews asked if the building and fire department did their inspection. Director Goncher stated that the inspection was just done. Mayor Matthews stated that once inspection violations were completed, they could be granted licenses.

### **MAYOR'S REPORT:**

### **ADJOURNMENT:**

With nothing further to discuss, Trustee Stanton motioned to adjourn the Regular meeting, seconded by Trustee Diederich. On a voice vote, all ayes, no nays; the motion so ordered. The meeting was adjourned at 7:30 p.m.



Catherine Linan, Village Clerk

Dated

