

**VILLAGE OF  
SOUTH CHICAGO HEIGHTS**  
**ROOFERS & PLUMBERS**  
**ADMINISTRATIVE APPLICATION FEE**  
*LICENSE VALID MAY 1<sup>st</sup> THROUGH APRIL 30<sup>th</sup>*

**PLEASE PRINT THE FOLLOWING INFORMATION:**

Owners Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
Name of Business: \_\_\_\_\_  
Doing Business As (DBA): \_\_\_\_\_  
Address of Business: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
Phone: \_\_\_\_\_ Fax: \_\_\_\_\_  
Email: \_\_\_\_\_  
Type of Business: \_\_\_\_\_

The undersigned hereby requests a license to contract for above license in the Village of South Chicago Heights and agrees to contract in accordance with the ordinances of the Village of South Chicago Heights now in force and any others that may be enacted during the duration of requested license.

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_

**APPLICATIONS WILL NOT BE PROCESSED UNTIL ALL DOCUMENTS REQUIRED IS RECEIVED.**

**INSURANCE REQUIREMENTS: ALL REQUIREMENTS LISTED BELOW MUST BE ON A CERTIFICATE OF INSURANCE**

1. Workers Compensation in the statutory limits with the employer's liability in the sum of \$500,000 bodily injury per person. If no coverage is provided, a waiver must be signed by owner.
2. Comprehensive general liability in the sum of \$1,000,000 bodily injury each occurrence, \$1,000,000 bodily injury aggregate, \$500,000 property damage per occurrence and \$1,000,000 property damage aggregate.
3. Notice of cancellation of the policy will be given to the Village Clerk at least 30 days before such cancellation is effective.

**ROOFERS-** A roofing contractor must have an Illinois State License which serves as the bond and must be submitted with this application. Must show a Government issued ID with a permit application.

**PLUMBERS-** A plumber must have an Illinois Dept. of Public Health State License 055 which serves as the bond and must be submitted with this application. A valid IDPH 058 ID card must be provided with a permit application. *If IDPH 058 ID card is expired, a valid City of Chicago Plumber's License ID card is acceptable.*

**APPLICATION FEE:**

1. Payment of \$25.00 must be submitted with application.

**FOR OFFICE USE ONLY**

PAYMENT FOR: ROOFER LICENSE \_\_\_\_\_ PLUMBER LICENSE \_\_\_\_\_  
PAYMENT TYPE: CHECK \_\_\_\_\_ CASH \_\_\_\_\_ DEBIT/CREDIT \_\_\_\_\_  
PAYMENT AMOUNT: \$ \_\_\_\_\_ REC'D. BY \_\_\_\_\_

AFFIX PAID STAMP  
HERE