



**VILLAGE OF
SOUTH CHICAGO HEIGHTS
APPLICATION FOR SOLICITATION LICENSE
(COMMERCIAL USE)**



Each person seeking such license must complete the information below and return it with the application fee of \$250.00 for an Annual Permit, and \$50.00 for each individual included in this permit.

APPLICANT'S NAME _____

BUSINESS NAME _____

BUSINESS ADDRESS _____ CITY, STATE, ZIP _____

BUSINESS PHONE# _____

APPLICANT IMMEDIATE SUPERVISOR'S NAME _____

SUPERVISOR'S ADDRESS _____

PHONE# _____

DESCRIPTION OF INTENDED SOLICITATION _____

THE FOLLOWING INFORMATION IS REQUIRED FOR ALL PERSONS AUTHORIZED TO SOLICIT UNDER THIS PERMIT APPLICATION (attached additional sheet if necessary)

- NAME
- ADDRESS
- PHONE NUMBER
- DATE OF BIRTH
- A VALID STATE ISSUED IDENTIFICATION CARD
- ALL MISDEMEANOR AND FELONY CONVICTIONS WITHIN THE LAST 5 YEARS

HAS THE APPLICANT'S PERMIT EVER BEEN REVOKED BY ANY JURISDICTION? _____ YES _____ NO

IF YES, EXPLAIN CIRCUMSTANCES _____

HAS THE APPLICANT EVER BEEN CONVICTED OF A FELONY OR A CLASS "A" MISDEMEANOR WITHIN THE LAST FIVE YEARS? _____ IF YES, EXPLAIN _____

- MUST PROVIDE PROOF OF REGISTRATION WITH THE ILLINOIS SECRETARY OF STATE (*certificate of good standing*)
- MUST PROVIDE PROOF OF REGISTRATION WITH THE ILLINOIS DEPARTMENT OF REVENUE (*COPY OF CERTIFICATE*)

I AFFIRM THAT THE INFORMATION CONTAINED IN THE APPLICATION IS TRUTHFUL TO THE BEST OF MY KNOWLEDGE. I FURTHER UNDERSTAND THAT I MUST DISPLAY THE SOLICITATION PERMIT AT ALL TIMES AND THAT I WILL NOT SOLICIT AT HOMES DISPLAYING A "NO COMMERCIAL SOLICITORS" DECAL OR IS LISTED ON THE "NO KNOCK" REGISTRY PROVIDED BY THE VILLAGE. I AFFIRM THAT THE INFORMATION PROVIDED ABOVE IS TRUE, AND ANY FRAUDULENT CLAIMS WILL BE GROUNDS FOR REVOCATION OF SOLICITATION PRIVILEGES.

APPLICANT'S SIGNATURE _____ DATE _____

WITHIN FIVE BUSINESS DAYS OF THE VILLAGE CLERK'S RECEIPT OF A COMPLETE APPLICATION, THE VILLAGE CLERK WILL ISSUE A LICENSE FOR A TERM OF ONE YEAR, UNLESS THE VILLAGE CLERK DETERMINES THAT THE LICENSE APPLICATION SHOULD BE DENIED UNDER THE CRITERIA STATED ABOVE.



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(COMMERCIAL USE)



FOR OFFICE USE ONLY

VILLAGE CLERK'S SIGNATURE _____

APPLICATION APPROVED _____ YES _____ NO DATE _____

_____ Cash
_____ Check
_____ Credit

AFFIX PAID STAMP HERE

APPLICATION DENIED _____ YES _____ NO DATE _____

REASON APPLICATION WAS DENIED

1. _____ Material misrepresentation or false statement in application
2. _____ Failed to comply with applicable laws, including registration with the Illinois Department of Revenue
3. _____ Failed to conduct and/or supervise solicitation activities under the license to reasonably ensure that such solicitation is in compliance with the terms of the license and with the provisions of this chapter;
4. _____ Authorized, condoned, or knowingly tolerated any unlawful solicitation or any solicitation conducted under the license in such a manner as to constitute a nuisance, crime, fraud, trespass, or invasion of privacy; or
5. _____ Has been convicted of a misdemeanor or felony involving dishonesty or a false statement(s), including but not limited to fraud and perjury, under any state or federal law, within the prior five (5) years.